June 27, 2023 SEIC Meeting Agenda & Meeting Minutes

Location: Virtual | All times EDT

Tuesday, July 27, 2023
SEIC Meeting
- 7 PM ET - Call to Order (You will be let into the virtual meeting at exactly 7 PM sharp)
- 9:00 PM ET - Call to Adjourn

ACA Zoom Conference Call Info for SEIC Meeting:
- Join Zoom Meeting

Resources:
- [Parliamentary Procedure](#)
- [Operating Procedures](#)
- [Voting Spreadsheet](#)
- [SEIC Policy Manual](#)

10:00 AM ET - Welcome & Call to Order (Anna Levesque)
- 2 Word Check-In
- Establish Quorum
- Overview of the Meeting
- Ground Rules
  - Raise your electronic hand
  - Speak from the heart and get to the heart of the matter
  - There will be time limits when discussing motions

Discussion & Vote on Motions

> *Reminders*
> Discussion Limits - because of new motion submission procedures via CMS and an online comment /
> review period available on Slack, motion discussion will be limited during formal meetings.
> - Voting & making sure that sheet is pulled up
>   - Abstentions are not included in determining the total number of votes cast for or
>   against a motion. They are only counted to ensure the maintenance of quorum.
> - Motion Presenter is allowed up to 5 minutes to introduce a motion.

> - Comments or concerns are limited to 2 minutes for each attendee (limited to two contributions per motion and not consecutively if others are waiting to share).

Motions:

2023-06-01: ANSI/NOWS Compliant Course Work Group

2023-06-02: Instructor Emeritus

2023-06-03: Provisional Surf Kayak Committee

SEIC Curriculum Committee Report (Trey Rouss)

Instructor Candidate Evaluation Template Changes (Trey Rouss)

Regional Instructor Update Program (Anna Levesque)

New Business: (Anna Levesque)
- Expect IT and ITE Application process to take 4 - 6 weeks
- Discipline Committee Updates/Questions
- Other Q&A

Upcoming SEIC Meetings (Anna Levesque)
- Fall SEIC meeting - Tuesday, September 26, 2023 7-9 PM ET
- Winter SEIC Meeting - Saturday, December 2, 2023 10 AM - 4PM ET

Glow/Grow for your experience of the meeting

Adjourn

June 27, 2023 SEIC Meeting Minutes
Prepared by Kelsey Bracewell

Recording of the meeting: https://youtu.be/JgZI2UGpevo

Voting members in attendance: Anna Levesque, Trey Rouss, Elisha McArthur, Mike Wang, Jeff Atkins, Patrick Higgins, Kyle Thomas, Rachel Nagle, Crystal Skahan, Mike Aronoff, Tom Burroughs, Tommy Holden, Robin Pope

Guests in attendance: Alan Marshall, Andrea White, Dave Marlow, John Browning, Anthea Raymond, John MacDonald, Kim Jackson, Brett Mayer, Kelsey Bracewell

Instead of written meeting minutes, the following notes are provided as well as timestamps that correspond with the recording of the meeting, linked above. Please jump to the following time stamps to listen and watch the discussion surrounding each notable meeting component, vote, or report.

2:00 – Commencement of the meeting, and 2-word check ins from attendees

9:46 – Quorum established

13:57 – **Motion 2023-06-01: ANSI/NOWS Compliant Course Work Group** presented by Robin Pope

18:42 – Questions about the motion raised by Mike Aronoff, Rachel Nagle, and John Browning

24:07 – Voting upon Motion 2023-06-01 begins

26:20 – Motion passes unanimously: 12-0-0

29:20 – **Motion 2023-06-02: Instructor Emeritus** presented by Robin Pope

31:35 – Motion question raised by Mike Aronoff

33:20 – Motion passes unanimously: 12-0-0

34:15 – **Motion 2023-06-03: Provisional Surf Kayak Committee** presented by Kelsey Bracewell on behalf of Roger Schumann

36: 01 – Motion passes unanimously: 12-0-0

37:15 – **Curriculum Committee Report** presented by SEIC Vice Chair, Trey Rouss

39:53 – **Instructor Candidate Evaluation Project Presentation** by SEIC Vice Chair, Trey Rouss

42:54 – No questions raised concerning Phase I of the Candidate Evaluation Revision Project

44:36 – Questions raised concerning Phase II of the Candidate Evaluation Revision Project by Mike Wang and Mike Aronoff

49:40 – Phase III of the Candidate Evaluation Revision Project discussion

51:28 – Question raised by Andrea White concerning how this project addresses evaluations for skills assessments

54:31 – Note/statement raised by Rachel Nagle, SUP Committee Chair: Potential categorization of criteria to include: teaching skills, paddling skills, rescue skills, human/group management skills, and technical knowledge

56:20 – Proposed CMS enhancement idea presented by John MacDonald concerning language preferences of instructors and trainers (as search criteria for public)

1:13:07 – Regional Instructor Updates Discussion by RAC Chair, Andrea White, contributions by SEIC Chair Anna Levesque and SEIC/RAC Liaison John MacDonald

1:18:39 – New Business

1:21: 50 – Discipline Committee Updates
- Canoe Committee – Mike Aronoff for R.J. Forth
- Universal Committee – Crystal Skahan
- Safety & Rescue Committee – Tom Burroughs
- Rafting Committee – Elisha McArthur
- River Kayaking Committee – Kyle Thomas
- SUP Committee – Rachel Nagle
- Intro to Paddling Committee – Jeff Atkins

1:38:23 – Presentation by Andrea White concerning National Safe Boating Week

1:45:00 – Note of upcoming SEIC Meetings

1:46: 10 – Glow/Grow for this meeting

2:02:28 – Motion to adjourn (Anna Levesque), motion approved and meeting adjourned.